

## 2009-2010 Region XVII Duties

*(some names were left on from last year. Corrections, as needed, will be made and an updated list distributed.)*

**Computer Operator(s):** Tom Dinardis – Westbrook Int

Learn the contest program.

Process labels and other forms as necessary.

Run the contest computer program at each event.

**High School Audition Host** -Westbrook Int. (CCISD), Oct. 17: Tom Dinardis

**Middle School Audition Host** - Lake Jackson Int. (BISD), Oct. 24: Doug Rickaway

**Region Clinic Host** – Clear Lake HS (CCISD), Jan 22: Bryan Buffaloe, et al.

**Region Concert Host** – Brazosport HS (BISD), Jan. 24: Amy Martinez

**Host will need to:**

1. Arrange building use, rooms, and equipment necessary for related activities.
2. Provide office space for computation and other administrative needs.
3. Email or mail maps, room information and other relevant information.

**Region will:**

1. Pay for custodial services if necessary (obtain invoice).
2. Donate up to \$100.00 to each site host for snacks / light food items.

**All-State Taping Host** – Oct. 31: Buffaloe et al. – Clear Lake HS Main

**Host will need to:**

1. Arrange for appropriate facility use, including 3 recording / audition rooms.
1. Obtain CDs/media and labels from Region Chair (if necessary)
2. Assist Region Chair with applications, fees, patches, other administrative needs.

**Middle School Percussion Organizer:** Robert Munoz ?? please for this

**High School Percussion Organizer:** Kevin Black – Jerry Crummel

Ensure that all necessary percussion equipment is provided for all region events.

**Middle School Wind Organizer:** Robert Munoz ?? Check on this

**High School Wind Organizer:** Joe Munoz - yes

**Middle School Symphony Organizers / Folders:**

Lead: Jaime Koran – Clear Springs

Assistant: Tom Dinardis – Westbrook Int.

**High School String Organizer / Folders:** Matt Tavelson – Clear Creek HS

**High School Symphony Organizer(s) / Folders:**

Lead: John Law – Clear Lake HS

Assistant: Kevin Black – Clear Lake HS

**Region Program Design / Printing:** Darren Tidwell – Brazoswood HS

**Merchandise Vendors** (t-shirt/plaques/recordings ): Kevin Black - Clear Lake HS

**Rehearsal / Concert Flow Chart :** Bryan Buffaloe – Clear Lake HS

Region Meals for Clinicians: Fri – Bryan – pickup for airport and evening meal/hotel.

Sat: Lunch – Bport HS. Sat dinner – clinicians will be driven back to hotel area for a meal.

8/26/09